**BEENA RAMKISSOON**

**LP# 53 PALM LANE EXTENSION, JERNINGHAM JUNCTION ROAD, CHARLIEVILLE CHAGUANAS**

**TEL: 665-5442. CELL: 283-6228, 756-1792. E-MAIL ADD: vani\_lw@hotmail.com.**

**OBJECTIVE:** To obtain further education, exhibit excellent social skills and perform to the best of my abilities in my assigned area of work.

**EDUCATION:** The University of the West Indies 2010- 2016

Vishnu Boys Hindu College 2008-2010

Saraswati Girls’ Hindu College 2003-2008

Upper Level Educational Institute 2004

Charlieville A.S.J.A Primary School 1996-2003

The University of the West Indies open campus: currently enrolled

Supervisory Management 1

The University of the West Indies: 2010- 2016 BSc Human Nutrition & Dietetics

Vishnu Boys Hindu College: 2008-2010

C.X.C/C.A.P.E A Levels (2010)

GRADE

* Biology unit 1 IV
* Biology unit 2 III
* Caribbean Studies IV
* Communication Studies III
* Chemistry unit 1 IV
* Chemistry unit 2 IV
* Geography unit 1 IV
* Geography unit 2 IV

Sarawati Girl’s Hindu College: 2003-2008

C.X.C/G.C.E O’ Levels, General Proficiency (2008)

GRADE

* Biology I
* Chemistry II
* English A I
* Geography II
* Information Technology I
* Mathematics I
* Physics II

NCSE Level 1(2006)

GRADE

* Language B
* Mathematics C
* Physical Education B
* Social Studies B
* Spanish A
* Science C

Upper Level Educational Institute: 2004

GRADE

* Computer Literacy A

**ACHIEVEMENTS:**

* Mural Painting Project, Award of Excellence.
* On the pulse career fair 2007, certificate of participation.
* Certificates of honor cards and dean’s list.

**EMPLOYMENT/WORK EXPERIENCE:**

* Cashier/lane packer at a local grocery for 4years.
* Sales representative at a clothing store over the summer for 2 years.
* Currently employed at the Chaguanas District Health Facility as an O.J.T C.S.R- clerk(1 ½ years).

**INTERESTS:**

Art, movies, animals, reading and playing games on my Ipad, and some outdoor activities.

**RECOMMENDATIONS:** 1) Dr. Joella Singh

House Officer

Pediatric Department, Chaguanas District Health Facility.

2) Lisa De Coteau

(Previous)Medical Records officer, Ag

Chaguanas District Health Facility

3) Ms Camille Alexander

(Current) Medical Records officer

Chaguanas District Health Facility